

TOWN COUNCIL AGENDA
March 9, 2026 6:00 PM

- I. Opening Ceremonies**
 - A. Call Meeting to Order
 - B. Pledge of Allegiance
 - C. Roll Call

- II. Agenda Approval**

- III. Public Comment/s: TBD**

- IV. Events Application:**
 - A. Concrete Events – Old Fashion Fly-in (pages 1-4)
 - B. Upper Skagit Library – Pi Day Celebration (pages 5-9)

- V. Public Presentation/s: None.**

- VI. Consent Agenda:**
 - A. Town Council Meeting Minutes – February 23, 2026 (pages 10-16)
 - B. Approval of Claims Checks
 - C. Approval of Payroll

- VII. Public Hearings: None.**

- VIII. Old Business: Summary (page 17)**
 - A. Bike Park
 - B. Dog Park
 - C. Old Fire Department
 - D. Secondary Access Road
 - E. Sewer Main Relocation – Concrete Sauk Valley Rd
 - F. Veterans Park Athletic Court
 - G. Water Comp Plan Update
 - H. PUD Fiber Vaults
 - I. Town and RFA Interlocal Agreement
 - J. **HPLC Application – Janeen Stewart (pages 18)**

- IX. New Business:**
 - A. Concrete Youth Sports Association – Sani Can Donation Request (page 19)
 - B. Ordinance #911 – CMC 3.28.010 and CMC 3.32.010 Amendment (page 20-22)
 - C. Resolution 2026-01 – Personnel Policy Update, Town Hall Office Hours (pages 23-24)

- X. Reports**
 - A. Council Reports
 - i. Parks-Council Member, Billi Bellinger
 - ii. Airport-Council Member, Michael Werner
 - iii. Airport Commission-Council Member, Karla Massingale
 - iv. HPLC- Representative, Council Member, Stephanie Semro
 - v. Economic Development Commission – Council Member, Stephanie Semro
 - B. Staff Reports
 - vi. Public Safety – Sergeant Wolfe
 - vii. Water & Wastewater Services – Response to Previous Inquiry (page 25)
 - viii. Engineering – Gray & Osborne
 - ix. Planning/Historical Preservation – Kevin Cricchio
 - x. Admin/Finance-Andrea Fichter, Clerk-Treasurer
 - February 23, 2026 Claims - Check Register (pages 26-27)
 - February 2026 Treasurer's Report (pages 28-34)

- Delinquent Utility List ([page 35](#))
- Overtime Report ([page 36](#))
- xi. Public Works- Terry Coggins, PW Director
- xii. Fire Department – Jaesen Meacham, Fire Chief
 - February 2026 Calls ([page 37-38](#))

- C. Mayor Report
 - Superior Building

XI. Announcements

XII. Executive Session *(if necessary)*

XIII. Adjournment

Town of Concrete Town is utilizing Zoom for access to Town Council meetings. The information below is for the next meeting:

Join Zoom Meeting
<https://zoom.us/j/3723563720>

Meeting ID: 372 356 3720
One tap mobile
+12532158782,,3723563720# US (Tacoma)
+13462487799,,3723563720# US (Houston)

Dial by your location
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)

Meeting ID: 372 356 3720
Find your local number: <https://zoom.us/u/addgwovb80>

**TOWN OF CONCRETE
EVENTS APPLICATION**
(proof of insurance required)
APPLICATION FEES (PLEASE CHECK ONE)

		#			#
SPECIAL EVENT	\$43.50 AN EVENT		**TOWN STAFF PRESENCE REQUESTED	\$50.00 PER EMPL, PER DAY	
SPECIAL EVENT WITH WATER	\$49.50 AN EVENT	10	**SANI-CAN REQUEST	\$90.00 PER SANI-CAN, PER EVENT	10
SPECIAL EVENT WITH ELECTRICITY	\$55.50 AN EVENT	10	** PICNIC TABLES	\$12.50.00 PER TABLE, PER EVENT	
SPECIAL EVENT WITH WATER & ELECTRICITY	\$62.00 AN EVENT		** Mardi Gras, 4th of July, Fly-In and Cascade Days, Picnic Table Rental Fees Waived - Replacement Cost Remain for Any Damages		
SPECIAL EVENT NON-PROFIT ORGANIZATION	\$31.00 AN EVENT	X	STREET CARNIVAL AND/OR CIRCUS	\$37.00 PER DAY	
SPECIAL EVENT NON-PROFIT WITH WATER	\$37.00 AN EVENT		STREET CARNIVAL/CIRCUS WITH WATER	\$49.50 PER DAY	
SPECIAL EVENT NON-PROFIT WITH ELECTRICITY	\$43.50 AN EVENT		STREET CARNIVAL/CIRCUS WITH ELECTRICITY	\$55.50 PER DAY	
SPECIAL EVENT NON-PROFIT WITH WATER & ELECTRICITY	\$49.50 AN EVENT		STREET CARNIVAL/CIRCUS WITH WATER & ELECTRICITY	\$62.00 PER DAY	

ENTER TOTAL FEES HERE \$ 931.00

** THESE FEES ARE IN ADDITION TO THE SPECIAL EVENT OR STREET CARNIVAL/CIRCUS FEE - DAMAGE BEYOND NORMAL REPAIR TO ITEMS WILL REQUIRE EVENT HOLDER TO PAY FULL REPLACEMENT COSTS AS STATED IN THE MOST RECENT FEE SCHEDULE

NAME: _____

ADDRESS: _____

PHONE: _____

OFFICIAL NAME OF ORGANIZATION:

NAME OF ORGANIZATION: CONCRETE EVENTS...

ADDRESS: PO. BOX 5014

PHONE: _____

PERSON DIRECTLY IN CHARGE OF AND RESPONSIBLE FOR EVENT:

NAME: JOHN GUNNARSSON

ADDRESS: 8064 RONALD AVE

PHONE: 206 972 9181

EVENT DETAILS:

EVENT NAME: CONCRETE EVENTS

PURPOSE OF EVENT: FLY-IN

DATE OF EVENT: JUL 17-19 TIME OF EVENT: ALL DAY

LOCATION OF EVENT: CONCRETE AIRPORT

ROUTE OF EVENT (if applicable): _____

APPROXIMATE NUMBER OF SPECTATORS & PERSONS PARTICIPATING: _____

SETUP/TAKEDOWN TIMES: _____

Will this Event include a fireworks display? Yes or No

This institution is an equal opportunity provider, and employer and does not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

Event sponsors or organizations will be required to provide a certificate of insurance to the town before the permit is issued. Commercial General Liability insurance of at least \$1,000,000 per occurrence, \$2,000,000 annual aggregate written on an occurrence form by an insurance carrier

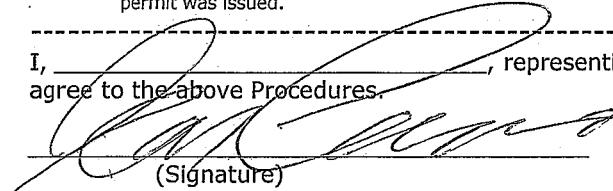
SPECIAL NEEDS

Number Needed	Item Needed
10	X Sani-Cans
	X Extra Garbage Cans
	Road Closure Cones/Candlesticks
	Access to Power
	Access to Water
Department	ADDITIONAL ASSISTANCE OR EQUIPMENT NEEDED
Public Works	
Police	
Fire	

PROCEDURES FOR EVENT ACTIVITIES

- Anyone desiring to hold a special event in the Town of Concrete should fill out an Events Application and submit with the required fee/s, to the Clerk-Treasurer. Applications for Event Permits must be filed no less than thirty (30) days in advance of the proposed special events activity. Special events include parades, public meetings or assemblies or other organized gathering of a group of persons, or any ceremony, show, exhibition, dance or pageant which may reasonably be expected to result in the gathering of a group of persons, upon any public street, park or other public grounds. They do NOT include funeral processions, a governmental agency acting within the scope of its functions, students going to and from school or participating in educational activities, organized youth and other sports activities.
- The person or organization sponsoring the special events activity shall, on a form prescribed by the town attorney, as a condition to the issuance of a permit, execute an agreement to indemnify and hold the Town harmless from and on any claim that may be made or brought against the Town for loss, injury or damage to any persons or property arising out of or in connection with the special events activity.
- All entry forms to special events activity shall require each individual participant to release the Town from any liability that might be occasioned on account of any injury to the participant or damage to participant's property. If the special events activity will involve minors, said entry form shall provide for a release of such liability on behalf of the minor, by the minor and the minor's parents or guardian.
- **Event sponsors or organizations will be required to provide a certificate of insurance before the permit is issued. Commercial General Liability insurance of at least \$1,000,000 per occurrence, \$2,000,000 annual aggregate written on an occurrence form by an insurance carrier with an "A" rating and licensed to conduct business in the State of Washington must be received by the Town of Concrete prior to the event. Auto Liability Insurance with at least \$1,000,000 Combined Single Limit written by an "A" rated carrier licensed to conduct business in the State of Washington, is required if motor vehicles (including parade floats, farm type equipment, or other motorized vehicles regardless if licensed or not) are used in the event. The Town of Concrete will be named as an additional insured by endorsement on the event sponsor's or organization's insurance policy. All participants shall also be required to meet the insurance requirements including naming the Town of Concrete as an additional insured. Proof of insurance shall be provided to the Town prior to the permit being issued.**
- Any person or organization sponsoring a special event activity shall be responsible for the prompt and orderly removal of any signs, booths, barricades and any other articles or items erected or used in connection with the special event activity and may trash or debris occasioned by the special event activity. Should the Town for any reason be forced to expend its own funds or staff or use its equipment to ensure the safe and orderly conduct of the special events activity or disassemble or remove any articles erected or used in connection with the special events activity or collect any trash or debris occasioned by the special events activity then the person or organization sponsoring the special events activity shall promptly reimburse the Town for the reasonable cost of same upon presentment of the Town's statement.
- The written permit shall be carried by the person heading or leading the special event activity for which the permit was issued.

I, _____, representing _____
 agree to the above Procedures.


 (Signature)

3-2-25
 (Date)

This institution is an equal opportunity provider, and employer and does not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

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SPECIAL ACKNOWLEDGEMENT, RELEASE AND AGREEMENT OF INDEMNITY

It is fully understood and acknowledged by the undersigned that the (name of event or organization/ individual) _____ sponsored by _____ may be conducted along Town streets, across Town intersections and/or on Town property.

With full knowledge of these matters, the undersigned, as sponsor, hereby releases and absolves and agrees to indemnify the Town of Concrete, Washington, its officers, employees and agents, from and against any and all claims of whatever nature arising by reason of participation in the aforementioned event, including injury or death to such participant.

Date: _____
Name of Sponsor: _____
Address of Sponsor: _____

Signature of Authorized Agent: _____

Note: Sponsors are required to obtain waivers that include holding the Town harmless from all participants in running, walking, etc., events. Anyone under 18 years of age must obtain a parent's or guardian's signature.

Sign/Banner Placement Request

The Town of Concrete has a structure available for placing event banners or signs. Maximum length of such sign is 10 feet and maximum height is 2.5 feet. Event organizers are responsible for the creation and cost of such banner or sign. The Town will be responsible for the approval and installation of any banner or sign. Signs are only allowed to be placed on the town provided structure.

Signs or banners displayed must be for civic events or non-profit activities and cannot contain commercial advertising or sponsorships.

Signs or banners are limited to a maximum size of ten (10) feet in length and two and one half (2.5) feet in height and be legibility at the distance and pace (speed) at which it is to be seen and is limited to the following:

- Name of Event
- Date/s of Event
- Time of Event
- Event logo or other event related image/s

Do you have a sign/banner to be placed for this event? YES

Does it meet the above requirements? YES

Please provide a detailed sketch below or attach sample.

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**FOR TOWN USE ONLY
Review and Recommendations**

Department	Initials	Date	Comments
Public Works			
Police			
Fire			

Application Fees:

Date Paid: 3/2/26 Receipt No. 32064

Approved Event permits, will only be issued upon receipt of Certificate of Insurance and any other information required by the Town Council.

Insurance received: _____
Date

Presented to Town Council on: _____

APPROVED DISAPPROVED

SIGNATOR: _____
Mayor

ATTEST: _____
Clerk-Treasurer

OTHER FEES REQUIRED: YES NO

Amount: _____ Description: _____

Date Paid: _____ Receipt No. _____

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ENTER TOTAL FEES HERE \$ 31.00

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NAME: Upper Skagit Library
 ADDRESS: 45952 Main St. Concrete, WA 98237
 PHONE: 360-853-7716

OFFICIAL NAME OF ORGANIZATION:

NAME OF ORGANIZATION: Upper Skagit Library
 ADDRESS: 45952 Main St. Concrete, WA 98237
 PHONE: 360-853-7716

PERSON DIRECTLY IN CHARGE OF AND RESPONSIBLE FOR EVENT:

NAME: Cody Johansen
 ADDRESS: 48302 Yeager Rd Concrete, WA 98237
 PHONE: 360-420-3397

EVENT DETAILS:

EVENT NAME: Pi Day Celebration
 PURPOSE OF EVENT: Celebrate Pi!
 DATE OF EVENT: 3/14/2026 TIME OF EVENT: 3:14pm - 5pm
 LOCATION OF EVENT: Library, sidewalk, Community center
 ROUTE OF EVENT (if applicable): Main St., S. Dillard Ave., Railroad St., Douglas Rose III way, Main St.
 APPROXIMATE NUMBER OF SPECTATORS & PERSONS PARTICIPATING: 50
 SETUP/TAKEDOWN TIMES: 3:00pm set up - 5:00pm takedown

Will this Event include a fireworks display? Yes or No

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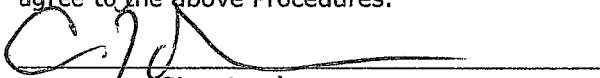
SPECIAL NEEDS

<u>Number Needed</u>	<u>Item Needed</u>
0	Sani-Cans
0	Extra Garbage Cans
0	Road Closure Cones/Candlesticks
0	Access to Power
0	Access to Water
Department	ADDITIONAL ASSISTANCE OR EQUIPMENT NEEDED
Public Works	
Police	
Fire	

PROCEDURES FOR EVENT ACTIVITIES

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- The written permit shall be carried by the person heading or leading the special event activity for which the permit was issued.

I, Cody Johansen, representing USL
 agree to the above Procedures.


 (Signature)

3/2/2026
 (Date)

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SPECIAL ACKNOWLEDGEMENT, RELEASE AND AGREEMENT OF INDEMNITY

It is fully understood and acknowledged by the undersigned that the (name of event or organization/ individual) Pi Day Celebration sponsored by Upper Skagit Library may be conducted along Town streets, across Town intersections and/or on Town property.

With full knowledge of these matters, the undersigned, as sponsor, hereby releases and absolves and agrees to indemnify the Town of Concrete, Washington, its officers, employees and agents, from and against any and all claims of whatever nature arising by reason of participation in the aforementioned event, including injury or death to such participant.

Date: 3/2/2020
Name of Sponsor: Upper Skagit Library
Address of Sponsor: 45952 Main St.
Concrete, WA 98237
Signature of Authorized Agent: [Signature]

Note: Sponsors are required to obtain waivers that include holding the Town harmless from all participants in running, walking, etc., events. Anyone under 18 years of age must obtain a parent's or guardian's signature.

Sign/Banner Placement Request

The Town of Concrete has a structure available for placing event banners or signs. Maximum length of such sign is 10 feet and maximum height is 2.5 feet. Event organizers are responsible for the creation and cost of such banner or sign. The Town will be responsible for the approval and installation of any banner or sign. Signs are only allowed to be placed on the town provided structure.

Signs or banners displayed must be for civic events or non-profit activities and cannot contain commercial advertising or sponsorships.

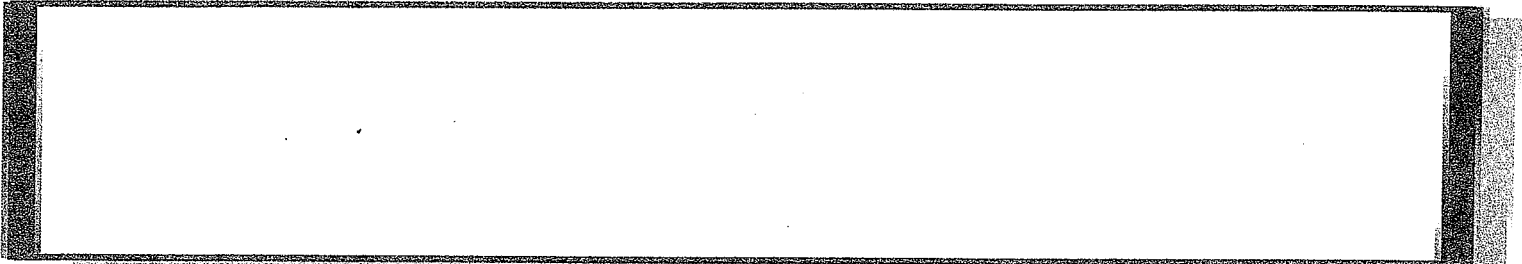
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- Name of Event
- Date/s of Event
- Time of Event
- Event logo or other event related image/s

Do you have a sign/banner to be placed for this event? No

Does it meet the above requirements? _____

Please provide a detailed sketch below or attach sample.



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FOR TOWN USE ONLY
Review and Recommendations

Department	Initials	Date	Comments
Public Works			
Police			
Fire			

Application Fees:

Date Paid: 3/2/26 Receipt No. 32065

Approved Event permits, will only be issued upon receipt of Certificate of Insurance and any other information required by the Town Council.

Insurance received: 3/2/26
 Date

Presented to Town Council on: _____

APPROVED DISAPPROVED

SIGNATOR: _____
 Mayor

ATTEST: _____
 Clerk-Treasurer

OTHER FEES REQUIRED: YES NO

Amount: _____ Description: _____

Date Paid: _____ Receipt No. _____

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BINDER

(Summary of Coverage)

MEMBER:

Upper Skagit Library District
PO Box 99
Concrete, Washington 98237

MEMORANDUM #

2026-356-P-001

EFFECTIVE:

9/1/2025 through 8/31/2026

This binder is subject to the terms and conditions as referenced in the Memorandum of Coverage.

COVERAGE:	COVERAGE TYPE	LIMIT**	DEDUCTIBLE/ CO-PAY
GENERAL LIABILITY <i>General Liability; Professional Liability</i>	Each occurrence	\$20,000,000	\$0
AUTO LIABILITY <i>Hired and Non-Owned; Temporary Substitute</i>	Each occurrence	\$20,000,000	\$0
PUBLIC OFFICIALS ERRORS AND OMISSIONS LIABILITY	Each Wrongful Act Member Aggregate	\$20,000,000 \$20,000,000	\$0
EMPLOYMENT PRACTICES LIABILITY	Aggregate Per member	\$20,000,000	20% Co-pay*
CRIME BLANKET COVERAGE WITH FAITHFUL PERFORMANCE OF DUTY	Per Occurrence Member Aggregate	\$250,000 N/A	\$1,000
NAMED POSITION COVERAGE WITH FAITHFUL PERFORMANCE OF DUTY	Per Occurrence Member Aggregate	N/A N/A	N/A N/A
PROPERTY/MOBILE EQUIPMENT/BOILER AND MACHINERY	Replacement Cost	Per Schedule with Enduris	Per Schedule with Enduris
CYBER COVERAGE	Member Aggregate AIP Program Aggregate	\$2,000,000 \$40,000,000	20% Co-Pay* -
AUTOMOBILE PHYSICAL DAMAGE	Per Schedule with Enduris	N/A	N/A
IDENTITY FRAUD EXPENSE REIMBURSEMENT	Per Occurrence Member Aggregate	\$25,000 \$25,000	\$0

*Co-pay may be waived as per Memorandum of Coverage

**Subject to limits and sub-limits as noted in the Memorandum of Coverage



Sheryl Brandt
Authorized Representative
Executive Director

**Town of Concrete
Town Council Meeting
February 23, 2026**

6:00 pm. Mayor Akers called the meeting to order. Mayor Akers led the gallery in the Pledge of Allegiance.

Roll Call: Council Members: Rob Thomas, Billi Bellinger, Stephanie Semro, and Michael Werner.

Councilmember Thomas made a motion to excuse Councilmember Massingale. Councilmember Semro seconded the motion. The motion carried unanimously.

Staff Present: Deputy Clerk Heather Parker, Public Works Director Terry Coggins, and Public Works Laborer Floyd Smith.

Staff Present Online: Town Planner Kevin Cricchio, and Town Attorney Emily Romanenko.

Audience Members Signed In: Valerie Stafford, Allen Jackson, Jim Jenkins, Gregg Kuehn, Joe Bersch, and Paul Troka.

Audience Members Signed in Online: PJ Parsons, Cameron Martinez, Theresa White, and Wiley Moore.

Agenda Approval: Councilmember Thomas made a motion to approve the agenda. Councilmember Semro seconded the motion. The motion carried unanimously.

Public Comment/s: Don Payne – Planning Commission: Don stated he came to town 36 years ago and bought a building. He stated he got a renter that cost him a lot of money but in the meantime, he bought other properties and did a lot of work fixing those up. He discussed the shape those buildings were in and the work that was done. He stated it has been almost 20 years since he opened the laundromat. He stated he has also done what he can to help promote the town over the years. He also discussed the car he fixed up that was used in parades for years.

He stated he also was on the Planning Commission and was able to get others to join. He stated he was part of the commission when the Main Street trees were discussed and was a big proponent for getting those put in. He stated he also spent time as the Building Inspector for the town and assisted in getting his replacement.

Don stated he would also like to talk about his apartments behind the old pantry building. He stated he cannot keep anyone in the front business portion. He discussed the high utility bills. He stated there are about 7 buildings in town not doing anything and he would like the town to consider a variance. Mayor Akers stated this can be discussed further under the Public Participation he is signed up for.

Matt Robinson – Dog Park: Matt stated he lives at 7290 N Dillard and is here to state his opposition to having a dog park behind his house. He stated he has 3 rescue dogs that do not deal well with having other dogs or people near the house already. He stated that no one has contacted him or his neighbors regarding that area being used as a dog park and finds it disrespectful that they have not been approached. Councilmember Semro stated she does not believe that anything has been decided yet.

Mayor Akers stated there is also a written comment from the other homeowner in that area opposing the dog park in that location as well.

Events Application: None.

Public Presentation/s: Don Payne – Water and Sewer Billing on Old Pantry Building: Mayor Akers stated it is his understanding that Don is requesting a variance from paying the separate sewer bills on the apartments.

Emily stated there is not a variance process for sewer charges in the code and requested time for staff to review this request further.

Councilmember Semro stated it needs to be the same across the board and the sewer charges need to be charged the same for Don as they are for other property owners. Kevin asked if the variance request is for utilities or for a change in land use. Mayor Akers stated he believes he is requesting a variance from paying for sewer.

Councilmember Werner stated he is unfamiliar with rate structures and needs to know more about how rates are charged. He stated he believes there should be a system based on the number of people using the sewer or how many people live in the house. Councilmember Semro stated she has never seen rates structured that way and how would the town know how many people live in a household. Councilmember Werner stated it would be nice to lower the sewer rates and base it more equitably. Councilmember Semro stated there are loans to pay as well as ongoing maintenance and repairs.

Emily requested staff look into this further. Councilmember Thomas stated that he agrees with Emily and would like to have more information on the legal requirements for variances. He stated he is also concerned with setting any kind of precedent as well as the sewer is charged for the privilege of having sewer and not on volume and he is now sure how changing that would work. He stated that everyone is burdened by the unfunded mandate the state issued in regard to the required construction of a new wastewater treatment plant.

It was the consensus of the council to refer this back to staff for further review.

Consent Agenda:

Town Council Meeting Minutes – February 9, 2026

Approval of Claims Checks: #11236 to #11254 for \$45,063.26

Councilmember Thomas made a motion to approve the Consent Agenda. Councilmember Semro seconded the motion. The motion carried unanimously.

Public Hearings: None.

Old Business: Summary is included in the packets.

Bike Park: See summary.

Dog Park: Mayor Akers stated this was discussed at Council back in September and Terry had mentioned that the neighbors were opposed to the Garden Club Park location.

Councilmember Bellinger stated the EDC and Parks are working on a proposal and plan to address certain things. Councilmember Werner asked if public noticing had been completed so the public is aware. He stated typically land use actions are posted. Kevin stated this does not require a land use permit so notice would not be required. Councilmember Bellinger stated that they have not decided on a specific location, so the public has not been notified. Councilmember Werner stated that notice should be put out. Councilmember Thomas stated that he would like to

let the property owners know that no proposal has been brought to the council and if one does it will be made available to the public for comment before any decisions are made. He asked when a proposal would be brought to Council. Councilmember Bellinger stated they are still talking with PSE about their property, so maybe next month they would have a formal proposal ready.

Old Fire Department: Mayor Akers stated the electrical panel will be swapped out next week and the power will be off on Wednesday and possibly Thursday He asked that Becky is made aware. Councilmember Bellinger asked what the cost for this is going to be. Mayor Akers stated he walked the building and area with the electrician and was able to get the estimated cost down to about half of what it was before.

Secondary Access Road: See summary.

Sewer Main Relocation: See summary.

Veterans Memorial Athletic Court: See summary.

Water Comp Plan Update: See summary.

PUD Fiber Vaults: See summary.

Town and RFA Interlocal Agreement: See summary.

PSE Car Chargers – Mayor Akers stated the preliminary design is in their packets. He stated this is basically phase 1 and would allow PSE to move forward with final design which would come back to Council again for final review and approval. He stated this would allow for PSE to assign a project manager and proceed to final design. He stated the lease agreement will also still need to be finalized.

Councilmember Werner made a motion to approve the preliminary concept as provided and to move forward with final design. Councilmember Bellinger seconded the motion. The motion carried unanimously.

HPLC Application – Janeen Stewart: Councilmember Thomas asked if she was in attendance. Councilmember Bellinger stated she was recommended by Suzanne who was recently appointed to the HPLC but that is all she knows about this person. Councilmember Thomas stated he does not see anything wrong with the application but does not know this person and would like to have them attend the next meeting to discuss further.

Councilmember Werner made a motion to table until the next meeting.

Ordinance #908 – Establishing CMC 19.82: Councilmember Thomas made a motion to approve. Councilmember Bellinger seconded the motion.

Councilmember Werner stated that he tried not to get down into the weeds but believes there is an issue that could become a problem later. He stated there is a section that refers to FAA regulations. He stated it talks about the ALP and restricted air space. He discussed what the FAA regulations state and what that entails. He stated he believes the sentence needs to be updated to comply with FAA construction noticing.

Kevin stated this is the second reading and the recommendations made by Council after the first reading have been incorporated but Councilmember Werner has brought up a good question. Emily stated staff as reviewed the question brought up by Councilmember Werner and discussed the edits. She stated those can be approved now with an amended motion.

Councilmember Werner further discussed the FAA regulations and a form that can be completed through the FAA. He stated the town's ALP is not a regulatory document and the FAA will make a recommendation based on the form that is completed. He also discussed other sections that refer to FAA regulations that may also need to be updated in regard to lighting.

Councilmember Thomas withdrew his original motion.

Councilmember Thomas made a motion to approve with corrections for striking subsection K and referencing Part 77 of FAA regulations and clarify FAA lighting provisions as discussed by Councilmember Werner. Councilmember Semro seconded the motion. The motion carried unanimously.

Ordinance #909 – Establishing CMC 16.14: Councilmember Thomas made a motion to approve. Councilmember Bellinger seconded the motion. The motion carried unanimously.

New Business: Resolution #2026-02 – Authorizing Matching Funds: Councilmember Thomas asked how the cost estimate was determined. Gregg Kuehn, Airport Commission Chair, stated that he just learned of the need for this resolution for the matching funds so the grant could be applied for. He explained the need to remove trees and install fencing. He stated he had a contractor come on site and provide quotes for the tree removal plus two quotes for fencing. He stated one quote is for 6ft fencing and the other quote is for 8ft fencing.

Councilmember Semro stated that she believes the school worked with fish and wildlife to determine the height of the fencing they installed. Gregg stated that if all this work is completed it will assist in being able to utilize the south side of the runway for additional lots.

Councilmember Thomas asked what the total feet is for the fencing needed. Councilmember Werner stated control of wildlife on the runway is a safety concern and the tree removal is also a concern. He stated cutting the trees back will allow a better response time from pilots when wildlife runs out from the tree line. Gregg stated these are high priority items and big safety issues. He stated he spoke with Andrea regarding these projects. Councilmember Bellinger stated that she believes that a 6ft fence would be pointless. It was stated it would be approximately 3,760 feet of fencing with gates.

Terry stated removing the trees has been discussed several times over the years and it would be good to get it done.

Councilmember Bellinger asked if the matching funds stated are available. Heather stated yes. Mayor Akers stated the town would make them available, but the funding has to be applied for and awarded first.

Audience member Wiley Moore discussed funds that had been assessed to the leaseholders in the past for items such as this. He stated some of those funds were used for the slurry seal project that was done. He also stated these projects are high priorities on the WSDOT CIP.

Councilmember Werner made a motion to accept the resolution as is and instruct the Clerk to apply for these funds. Councilmember Bellinger seconded the motion. The motion carried unanimously.

Council Reports: Parks: Billi Bellinger: Councilmember Bellinger reported they had a meeting last Thursday. She stated there were two people in attendance which was Gabe and herself. She stated they discussed bike rentals and associated forms. She stated because of low attendance at

these meetings they will start having them quarterly instead of monthly so the next meeting will be in May unless all the commissions and committee meetings are combined before then.

Councilmember Bellinger also discussed the Main Street trees. She stated she talked about the infestation and found out what the bugs are called. She stated they are eating the fungus and other stuff and although the trees are not in danger right now, she believes they could be in the future. She stated removing the ties will help and the arborist had said those could be removed now.

She stated she has also been talking with Terry about putting benches around the trees. She reported someone has offered to help with that so there would no cost to the town. She also stated they probably will not put them on the street side because that would be too close to vehicles but looking at other options for that side. Terry stated they would need to be on at least three sides to keep the dirt inside the box. Councilmember Bellinger stated they still need to make sure that light gets to the roots as well.

Councilmember Bellinger also reported the sani can at Bear Square looks terrible and needs to be washed or cleaned up. She stated she also got some information on roll out courts for Veterans Park but has not had a chance to review that and there will more on the dog park proposal later as well.

Airport: Mike Werner: Councilmember Werner reported there has been a little more activity at the airport recently but nothing significant to report.

Airport Commission: Karla Masingale: Absent.

Historic Preservation and Landmarks Commission: Stephanie Semro: No report.

Economic Development Commission: Stephanie Semro: No report. _____

Department Reports: Public Safety: Sergeant Wolfe reported there have been 34 calls in town so far for February and 104 within the response area. He stated that includes 118 hours in town and 718 hours in the response area. He stated the most commons calls are property crimes, motor vehicle accidents, civil disputes, and domestics. He stated they also participated in the Mardi Gras event. Sergeant Wolfe introduced Deputy Mathew Barnett. Deputy Barnett stated he has been on the East Detachment for about 2 years now and is one of the boat deputies. He stated he lives in the Hamilton area and has met a lot of the council already.

Water & Wastewater Services: Mayor Akers stated the reports were included in their packet.

Engineering – Gray & Osborne: No report.

Planning Commission/Historical Preservation: Kevin Cricchio: Kevin stated Planning Commission was supposed to meet last week but there was not a quorum. He stated they will meet again on March 17 to further review the recreational marijuana regulations.

He stated that PSE has submitted a large shoreline permit application and he will be processing that soon. He stated this will most likely go to Planning Commission in April and then come to Council in May or June.

Administration/Finance Report: Andrea Fichter: Heather reported the requested line-item reports and check registers were included in the packet.

Public Works: Terry Coggins: Terry stated they have been working on the public works shop in town and getting it ready for a major facelift.

Fire Department: Jaesen Meacham: Chief Meacham stated he did not have anything new to report this evening.

Mayor's Report: Mayor Akers reported they are working to get the old fire hall building cleaned up and have started putting up siding on the shop. He stated the area near the river has also been cleaned up and all the garbage removed.

Councilmember Bellinger asked what the camping options might be for that area. Councilmember Semro stated it would have to be dry camping because of the river and potential flooding. Mayor Akers stated that he believes there are definitely options and would be great to utilize town assets to generate revenue.

He stated it is phenomenal what town staff has been getting done and the work they are willing to take on. He stated he is talking with Skagit Valley College on some possible trainings for public works such as welding. He stated he will bring more information back to council when he has it.

Councilmember Semro stated that he had mentioned purchasing equipment instead of renting. Mayor Akers stated this is being looked into. He stated Andrea got some information on auction websites that PSE uses to put their vehicles on. He stated there are some that have a lot of hours but are in good condition. He stated they are looking for a bucket truck or lift with specific arms and they will keep looking.

Councilmember Semro also asked about the crack sealing that has not been done yet. Mayor Akers stated this will be started soon and the patch in front of the restroom will be fixed soon as well.

Superior Building: Mayor Akers reported the line-item expense report was included in their packets. He stated the building has been prepped for the next phase. He stated he also spoke with Kevik at PSE about what they have done to do their building that is similar but there are significant differences in the building so the engineering will be different.

Councilmember Bellinger asked about the scans that were done and what the cost for that was. Mayor Akers stated it was around \$600 and that had been approved last year by former Mayor Reed. Public Works Laborer Floyd Smith stated that cost also includes scans of two other town buildings as well.

Councilmember Bellinger asked what the next phase is. Mayor Akers stated the next phase will include the roof and getting it painted. He stated he has been in contact with local contractors as well as some that are on the Small Works Roster to determine cost estimates. He stated once the next phase is completed then they can discuss options for usage and what the community would like to see it used for. He stated the non-profit met last week and got their bylaws approved and chose their officers. He stated a Memorandum of Understanding between that group and the town will need to be completed that states how the town and the non-profit will work together in the future.

Announcements: Councilmember Werner announced that he will not be in attendance at the next meeting and will not be able to access Zoom.

Executive Session: None.

Adjournment: Councilmember Thomas made a motion for adjournment at 7:29 p.m. Councilmember Semro seconded the motion. The motion carried unanimously.

DISCLAIMER: This is not a verbatim transcript of the meeting and is based upon the written notes, audio recording and memory of a participant, attendee, or video observer.

Jeremy Akers, Mayor

Attest: Andrea Fichter, Clerk Treasurer

As of March 4, 2026

- A. Bike Park- Initial design reviewed, 3D renderings received, and construction is scheduled to start in May, 4-6 weeks of construction. Scheduled for completion by end of June 2026.
- B. Dog Park –EDC is working on proposal.
- C. Old Fire Department — Made a plan for enclosing electrical box.
- D. Secondary Access Road – Still waiting to finalize ROW on two properties.
- E. Sewer Main Relocation – Concrete Sauk Valley Rd – Funding was awarded, moving through the design, and permitting process
- F. Veterans Park Athletic Court – Funds not awarded through AARP. Possible roll out court options, pricing is anywhere between \$1,250 to \$12,500 and can include tennis and basketball lines as well. Printed out options and gave to Terry, Rob and Billi to review.
- G. Water Comp Plan Update – Has been submitted to DOH. Received comments back and G&O and staff are going through those.
- H. PUD Fiber Vaults – Attorney is researching.
- I. Town and RFA Interlocal Agreement- Working on draft.
- J. PSE Car Charger Program – Design in progress.



Town of Concrete

45672 Main Street, PO Box 39
Concrete, WA 98237
Phone: (360) 853-8401 Fax: (360) 853-8002
townplanner@concretewa.gov –
Planning Commission or Historic Preservation Commission
andrea@concretewa.gov – Economic Development or Salary Commission

Commission Member Application

NAME: Janeen Stewart
STREET ADDRESS: 8004 Russell Rd, Concrete
MAILING ADDRESS (if different): PO Box 41, Concrete, 98237
PHONE: (530) 957-4550 EMAIL: jstewart10h@gmail.com

NOTE: For the Historic Preservation & Landmarks Commission, describe your background or training in history, architecture, architectural history, historic preservation, landscape design planning, cultural anthropology, archaeology, cultural geography, American studies, law, and real estate. This background is desirable but not required.

Please describe why you would like to serve on the: (indicate one you are applying for):

Planning Commission
Historic Preservation & Landmarks Commission
Economic Development Commission
Salary Commission

I have a love for the stories of historical buildings
I ~~hope to~~ believe that by maintaining our physical
history and sharing its stories, we strengthen the
cultural fabric of our town.

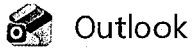
Please describe any prior experience you may have: I was a commercial
real estate appraiser for many years. I am
familiar with what it takes to preserve and
sometimes repurpose ~~old~~ historic buildings.
I have appraised many historic properties and
would like to contribute my knowledge and
enthusiasm to the community.

(Continue on back if needed)

J Stewart
SIGNATURE

2-4-26
DATE

2018



Re: CVMP Reservation

From Concrete YSA <concreteysa@gmail.com>

Date Tue 2/24/2026 5:04 PM

To Andrea Fichter <Andreaf@concretewa.gov>

Cc Jeremy Akers <mayor@concretewa.gov>; PublicWorks <PublicWorks@concretewa.gov>; DeputyClerk <deputyclerk@concretewa.gov>

Hi,

I forgot to ask, would you all be willing to donate the use of 2 Porta potty's again this year? If so, it would be from March 23rd through November up at the school. We would make them ready to move for the Fly-In and Cascades Days.

Thanks for considering.

Sincerely,

Joe Frank
360-661-6579

On Feb 24, 2026, at 11:54, Andrea Fichter <Andreaf@concretewa.gov> wrote:

Thanks for the request Joe. I see no reason why not, we do not have any events applications at this time for those dates/days and typically events occur on the weekends.

Andrea Fichter
Clerk Treasurer
Town of Concrete

From: Concrete YSA <concreteysa@gmail.com>

Sent: Tuesday, February 24, 2026 6:42 AM

To: Andrea Fichter <Andreaf@concretewa.gov>

Subject: CVMP Reservation

Hi Andrea,

Could we get permission to use Veterans Memorial Park for our upcoming CYSA baseball season?

March 23 - June 6th, weekdays from 5-7:30P

Thanks for considering.

19

Current Code Section

3.28.010 Tax imposed.

Commencing January 1, 1993, there is levied upon and there shall be collected from the town sewer utility a business and occupation tax in an amount equal to six percent of the gross annual income. Said tax shall be collected from the users concurrent with the billing for services of the sewer utility. [Ord. 354 § 1, 1993]

3.32.010 Tax imposed.

Commencing January 1, 1993, there is levied upon and there shall be collected from the town water utility a business and occupation tax in an amount equal to six percent of the gross annual income. Said tax shall be collected from the users concurrent with the billing for services of the water utility. [Ord. 355 § 1, 1993]

ORDINANCE No. 911

AN ORDINANCE REPEALING AND REPLACING CONCRETE MUNICIPAL CODE SECTIONS 3.28.010 AND 3.32.010 RELATED TO WATER AND SEWER UTILITY TAX; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Concrete Municipal Code chapters 3.28 and Chapter 3.32 set the water and sewer utility tax rate to be collected from the utility users concurrent with the billing for utility services: and

WHEREAS, it has been determined an update in the tax rate stated is needed to be consistent with the adopted fee schedule; and

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF CONCRETE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amend CMC 3.28.010. The Concrete Town Council hereby repeals and replaces in its entirety Concrete Municipal Code Section 3.28.010 as follows:

3.28.010 Tax Imposed.

There is levied upon and there shall be collected from the town sewer utility a business and occupation tax in an amount set by annual resolution of the town council. Said tax shall be collected from the users concurrent with the billing for services of the sewer utility.

Section 2. Amend CMC 3.32.010. The Concrete Town Council hereby repeals and replaces in its entirety Concrete Municipal Code Section 3.32.010 as follows:

3.32.010 Tax Imposed.

There is levied upon and there shall be collected from the town water utility a business and occupation tax in an amount set by annual resolution of the town council. Said tax shall be collected from the users concurrent with the billing for services of the water utility.

Section 3. Severability. Should any Section, paragraph, sentence, or word of this Ordinance hereby adopted be declared for any reason to be invalid, it is the intent of Council of the Town of Concrete that it would have passed all other portions of this Ordinance hereby adopted independent of that work determined to be invalid and accordingly such declaration of invalidity shall not affect the validity of this Chapter as a whole nor any part hereof other than the part so declared to be invalid.

Section 4. Corrections. Upon approval of the Town Attorney, the Town Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 5. Effective Date. This Ordinance shall take effect five (5) days after its passage, approval, and publication by law.

Passed and approved this _____ day of _____, 2026.

Mayor

21

Attest:

Clerk - Treasurer

Approved as

Town Attorney

22

RESOLUTION NO. 2026-01

**A RESOLUTION OF THE TOWN COUNCIL OF CONCRETE, WASHINGTON, ADOPTING
UPDATED PERSONNEL POLICY**

WHEREAS, personnel policies assist organizations in complying with federal, state, and local labor laws and regulations and promote a fair, consistent, and legally compliant workplace; and

WHEREAS, guidelines and rules are necessary to comply with the Town's obligations under different laws; and

WHEREAS, the Town of Concrete Town Council originally adopted personnel policies in 2003 and have updated various sections since original adoption; and

WHEREAS, the Town Council now desires to adopt additional revisions; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF CONCRETE,
WASHINGTON, AS FOLLOWS:**

Section 1. The personnel policy Section 04:01.00 Working Hours attached here to as Exhibit A and incorporated by this reference is adopted.

Section 2. This resolution shall take effect immediately upon adoption.

Section 3. Section 04:01.00 Working Hours Policy adopted by Resolution 2026-01 supersedes all prior versions.

PASSED AND ADOPTED this _____ day of _____ 2026 by the Town Council of Concrete, Washington.

Jeremy Akers – Mayor

ATTEST:

Andrea Fichter - Clerk Treasurer

EXHIBIT A

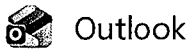
SECTION 04: HOURS AND ATTENDANCE

01.00 WORKING HOURS:

Town Hall staff standard workweek is Monday through Thursday from 7:30 a.m. to 5:00 p.m. with a one-half hour unpaid lunch period and Fridays 8:30 a.m. to 12:30 p.m. Town Hall office hours are Monday through Thursday 8:30 a.m. to 4:30 p.m., closed 12:00 p.m. to 1:00 p.m. and Fridays 8:30 a.m. to 12:00 p.m. The public works workweek is Monday through Friday from 6:30 a.m. to 3:00 p.m., with a one-half hour unpaid lunch period. A normal working schedule for regular, full-time employees consists of 40 hours each workweek, with the exception of exempt employees. Different work schedules may be established upon recommendation of the Department Head to the Mayor and/or Town Council.

- Deleted: The
- Deleted: Friday
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- Deleted: for lunch periods

Each employee's Department Head will advise employees of their specific working hours. Part-time and Temporary Employees will work hours as specified by their Department Head.



RE: WSP Updated Data Request

From Kevin Wynn <kevinw@wwsvc.com>

Date Tue 2/24/2026 12:58 PM

To Andrea Fichter <Andreaf@concretewa.gov>; Kelly Wynn <kellyw@wwsvc.com>

Andrea,

Thank you for the question regarding the higher reported flows from September through December. The increased volumes during that period were directly related to flooding. Saturated ground conditions and storm events drove elevated flows through the system, with daily peaks aligning to the flood periods within that window.

Cost impacts:

- The primary cost impact was electricity, due to longer run times and higher loads on pumps and related equipment required to move and manage the additional flow.
- We did not identify extraordinary consumable usage or specialized replacements attributable solely to the higher flows. Aside from general wear and tear, there were no equipment failures tied to these events in the period reviewed.

Best regards,



KEVIN T. WYNN
CEO

☎ 360-466-4443 x 201

✉ kevinw@wwsvc.com

🌐 www.wwsvc.net

📍 14263 Calhoun Rd, Mt. Vernon, WA 98273

From: Andrea Fichter <Andreaf@concretewa.gov>

Sent: Thursday, February 19, 2026 2:05 PM

To: Kelly Wynn <kellyw@wwsvc.com>; Kevin Wynn <kevinw@wwsvc.com>

Subject: Re: WSP Updated Data Request

Thank you Kelly!

Andrea Fichter
Clerk Treasurer
Town of Concrete

25

CHECK REGISTER

Town Of Concrete

Time: 14:33:33 Date: 02/23/2026

02/23/2026 To: 02/23/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
434	02/23/2026	Claims	9	11236	BIRCH EQUIPMENT	14,128.48	Lift Rental for Superior Building, Danger Trees, and Christmas Lights
435	02/23/2026	Claims	9	11237	TAURUS CONSTRUCTION	1,540.00	Inspection Services January 2026
436	02/23/2026	Claims	9	11238	ATTN: ACCOUNTING DEPT SKAGIT CO PUBLIC HEALTH	272.96	Liquor Tax
437	02/23/2026	Claims	9	11239	ZIPLY FIBER	304.84	Sheriff Internet, WWTP
438	02/23/2026	Claims	9	11240	MORTENSON SIGNS	1,991.92	Logos and Numbers for 28-11
439	02/23/2026	Claims	9	11241	RING PLAN	300.00	IT Support Retainer
440	02/23/2026	Claims	9	11242	MULTIFORCE SYSTEMS	5,701.50	Fueling Station Annual Support 2025 & 2026
441	02/23/2026	Claims	9	11243	CASCADE SUPPLY	4.23	Fire- Hangers
442	02/23/2026	Claims	9	11244	KELLEY CREATE, CO	1,438.37	Copier Lease and Usage Charges
443	02/23/2026	Claims	9	11245	TIERRA RIGHT OF WAY SERVICES	1,316.50	Secondary Access Project - January 2026 Billing
444	02/23/2026	Claims	9	11246	JEREMIAH LENZ LENZ EXCAVATION AND LOGGING L.L.C	7,710.60	Cleanup and leveling of river property; Public Works Shop Cleanup and Move Ecology Blocks to New Location
445	02/23/2026	Claims	9	11247	OGDEN MURPHY WALLACE	4,604.60	Code Amendments, Airport Leases/Comm. Mtg, Council Meetings
446	02/23/2026	Claims	9	11248	EXACT SCIENTIFIC SERVICES INC	86.00	Reservoir Testing; Water Testing; Water Sample - Silo Park
447	02/23/2026	Claims	9	11249	TOWN OF LA CONNER	2,483.16	Sludge Removal Processing
448	02/23/2026	Claims	9	11250	KEVIN CUPPLES	573.92	Cupples Land Agreement- Property Tax
449	02/23/2026	Claims	9	11251	HO STAFFORD TRUCKING & EXCAVATION	521.28	Gravel to Replenish Stock Piles
450	02/23/2026	Claims	9	11252	SKAGIT CO DEPT OF EMERG MANAGEMENT	962.10	1st Qtr 2026 Emergency Management Shared Costs
451	02/23/2026	Claims	9	11253	SKAGIT PUBLISHING	731.68	Request for Qualifications, SEPA and Public Hearing- Code Updates, Airport Layout Plan, Ord. 906 & 907
452	02/23/2026	Claims	9	11254	WOODS LOGGING SUPPLY	391.12	Chain, Hook, Lever Binder for Equipment Hauling
						20,343.46	001 General Fund
						5,651.39	002 General Reserve Fund
						3,318.38	103 Street Fund
						1,316.50	307 Capital Improvements Fund
						7,086.54	401 Airport Fund
						1,791.90	405 Sewer Reserve Fund
						3,556.68	406 Sewer Fund
						1,075.31	407 Water Fund
						923.10	408 Water Reserve Fund
						45,063.26	Claims: 45,063.26

26

CHECK REGISTER

Town Of Concrete

Time: 14:33:33 Date: 02/23/2026

02/23/2026 To: 02/23/2026

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the Town of Concrete and that I am authorized to authenticate and certify to said claim.


Clerk / Treasurer

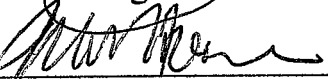
2/24/26
Date


Rob Thomas / Council Position #1

Absent
Karla Massingale / Council Position #2


Bill Bellinger / Council Position #3


Stephanie Semro / Council Position #4


Michael Werner / Council Position #5

TREASURER'S REPORT

Fund Totals

Town Of Concrete

02/01/2026 To: 02/28/2026

Time: 07:53:21 Date: 03/05/2026
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	384,731.65	75,417.67	91,922.22	368,227.10	20,630.08	3,756.18	-62.00	392,551.36
002 General Reserve Fund	195,494.58	218.87	6,653.29	189,060.16	5,651.39	0.00	0.00	194,711.55
103 Street Fund	9,035.78	9,275.99	18,305.15	6.62	896.25	393.53	0.00	1,296.40
104 Street Reserve Fund	2,451.05	2.83		2,453.88	0.00	0.00	0.00	2,453.88
305 Fire Reserve Fund	38,362.49	1,308.40		39,670.89	0.00	0.00	0.00	39,670.89
307 Capital Improvements Fund	28,245.23	2,679.30	1,316.50	29,608.03	1,316.50	0.00	0.00	30,924.53
401 Airport Fund	22,149.35	8,503.66	11,873.27	18,779.74	7,096.97	156.23	0.00	26,032.94
402 Airport Reserve Fund	9,488.54	11.00		9,499.54	0.00	0.00	0.00	9,499.54
405 Sewer Reserve Fund	219,235.56	233.72	17,581.19	201,888.09	0.00	0.00	0.00	201,888.09
406 Sewer Fund	28,805.25	58,268.39	47,011.25	40,062.39	3,821.81	188.29	-2,824.14	41,248.35
407 Water Fund	6,046.11	28,131.35	14,191.41	19,986.05	1,143.18	266.77	-975.20	20,420.80
408 Water Reserve Fund	15,692.32	14.64	6,358.43	9,348.53	0.00	0.00	0.00	9,348.53
631 Claims/Payroll Clearing	5.00	0.00		5.00	0.00	0.00	0.00	5.00
633 Custodial Fund	2,870.75	429.85		3,300.60	0.00	0.00	0.00	3,300.60
Totals	962,613.66	184,495.67	215,212.71	931,896.62	40,556.18	4,761.00	-3,861.34	973,352.46

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TREASURER'S REPORT

Account Totals

Town Of Concrete

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02/01/2026 To: 02/28/2026

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
4 Investment Portfolio	145,916.34	0.00	0.00	145,916.34	0.00	0.00	145,916.34
8 Savi Grant	547.00	0.00	0.00	547.00	0.00	0.00	547.00
9 Savi Checking	122,460.02	169,464.08	211,254.38	80,669.72	-3,861.34	45,317.18	122,125.56
10 Petty Cash	580.00	0.00	0.00	580.00	0.00	0.00	580.00
12 Deposit View - Savi Bank Savin	686,788.41	1,053.70	0.00	687,842.11	0.00	0.00	687,842.11
13 Savings - Money Market	6,321.89	10,019.56	0.00	16,341.45	0.00	0.00	16,341.45
Total Cash:	962,613.66	180,537.34	211,254.38	931,896.62	-3,861.34	45,317.18	973,352.46
	962,613.66	180,537.34	211,254.38	931,896.62	-3,861.34	45,317.18	973,352.46

TREASURER'S REPORT

Outstanding Vouchers

02/01/2026 To: 02/28/2026

As Of: 02/28/2026 Date: 03/05/2026
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Town Of Concrete

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2026	485	02/26/2026	Util Pay	9		Batch Receipt	1,463.03	
2026	488	02/27/2026	Util Pay	9		Batch Receipt	160.00	
2026	489	02/27/2026	Util Pay	9		Batch Receipt	159.87	Gravity Payment 2/26/26
2026	490	02/28/2026	Util Pay	9		Batch Receipt	2,078.44	
							<u>3,861.34</u>	
								Receipts Outstanding:
2026	482	02/28/2026	Payroll	9	EFT	SUPPORT REGISTRY WA STATE	194.00	Pay Cycle(s) 02/28/2026 To 02/28/2026 - DSHS - DCS
2026	481	02/28/2026	Payroll	9	EFT	WA STATE DEPT OF RETIREMENT	3,325.44	Pay Cycle(s) 02/28/2026 To 02/28/2026 - PERS 2
2026	478	02/28/2026	Payroll	9	EFT	EMPLOYMENT SECURITY, PFML	272.34	Pay Cycle(s) 02/28/2026 To 02/28/2026 - PFML
2026	479	02/28/2026	Payroll	9	EFT	EMPLOYMENT SECURITY, WA CARES	195.74	Pay Cycle(s) 02/28/2026 To 02/28/2026 - WA CARES Fund
2026	237	01/31/2026	Payroll	9	EFT	EMPLOYMENT SECURITY, WA CARES	199.92	Pay Cycle(s) 01/31/2026 To 01/31/2026 - WA CARES Fund
2026	476	02/28/2026	Payroll	9	EFT	AFLAC-ONLINE PAYMENT	295.41	Pay Cycle(s) 02/28/2026 To 02/28/2026 - AFLAC Pre-Tax; Pay Cycle(s) 02/28/2026 To 02/28/2026 - ALFAC Post-Tax
2026	236	01/31/2026	Payroll	9	EFT	EMPLOYMENT SECURITY, PFML	278.15	Pay Cycle(s) 01/31/2026 To 01/31/2026 - PFML
2025	2716	12/08/2025	Claims	9	11097	GIBSON FIGHTER	62.00	Clothing Allowance December 2025
2025	2875	12/31/2025	Claims	9	11136	KARLA MASSINGALE	162.61	Personal Vehicle Mileage Reimbursement- Code Enforcement
2025	2884	12/31/2025	Claims	9	11145	CONCRETE FIREFIGHTERS	766.00	December 2025- 11 for Turnout, 58 for Calls
2026	198	01/26/2026	Claims	9	11184	ZIPLY FIBER	467.40	Sheriff Internet, WWTP
2026	340	02/09/2026	Claims	9	11207	ZIPLY FIBER	301.61	Town Hall, PW Shop
2026	344	02/09/2026	Claims	9	11211	GIBSON FIGHTER	65.00	Clothing Allowance
2026	347	02/09/2026	Claims	9	11214	TIGER TECHNOLOGIES	215.40	Domain/Website Hosting
2026	353	02/09/2026	Claims	9	11220	SKAGIT CO REGIONAL FIRE AUTHORITY	1,163.50	Annual Maintenance and Training Modules
2026	434	02/23/2026	Claims	9	11236	BIRCH EQUIPMENT	14,128.48	Lift Rental for Superior Building, Danger Trees, and Christmas Lights
2026	435	02/23/2026	Claims	9	11237	TAURUS CONSTRUCTION	1,540.00	Inspection Services January 2026
2026	436	02/23/2026	Claims	9	11238	ATTN: ACCOUNTING DEPT SKAGIT CO PUBLIC HEALTH	272.96	Liquor Tax
2026	437	02/23/2026	Claims	9	11239	ZIPLY FIBER	304.84	Sheriff Internet, WWTP
2026	438	02/23/2026	Claims	9	11240	MORTENSON SIGNS	1,991.92	Logos and Numbers for 28-11
2026	439	02/23/2026	Claims	9	11241	RING PLAN	300.00	IT Support Retainer

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TREASURER'S REPORT
Outstanding Vouchers

02/01/2026 To: 02/28/2026

As Of: 02/28/2026 Date: 03/05/2026
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Town Of Concrete

Year	Trans#	Date	Type	Acct#	Wat#	Vendor	Amount	Memo
2026	440	02/23/2026	Claims	9	11242	MULTIFORCE SYSTEMS	5,701.50	Fueling Station Annual Support 2025 & 2026
2026	441	02/23/2026	Claims	9	11243	CASCADE SUPPLY	4.23	Fire- Hangers
2026	442	02/23/2026	Claims	9	11244	KELLEY CREATE, CO	1,438.37	Copier Lease and Usage Charges
2026	443	02/23/2026	Claims	9	11245	TIERRA RIGHT OF WAY SERVICES	1,316.50	Secondary Access Project - January 2026 Billing
2026	445	02/23/2026	Claims	9	11247	OGDEN MURPHY WALLACE	4,604.60	Code Amendments, Airport Leases/Comm. Mtg, Council Meetings
2026	446	02/23/2026	Claims	9	11248	EXACT SCIENTIFIC SERVICES INC	86.00	Reservoir Testing; Water Testing; Water Sample - Silo Park
2026	447	02/23/2026	Claims	9	11249	TOWN OF LA CONNER	2,483.16	Sludge Removal Processing
2026	448	02/23/2026	Claims	9	11250	KEVIN CUPPLES	573.92	Cupples Land Agreement- Property Tax
2026	449	02/23/2026	Claims	9	11251	HO STAFFORD TRUCKING & EXCAVATION	521.28	Gravel to Replenish Stock Piles
2026	450	02/23/2026	Claims	9	11252	SKAGIT CO DEPT OF EMERG MANAGEMENT	962.10	1st Qtr 2026 Emergency Management Shared Costs
2026	451	02/23/2026	Claims	9	11253	SKAGIT PUBLISHING	731.68	Request for Qualifications, SEPA and Public Hearing- Code Updates, Airport Layout Plan, Ord. 906 & 907
2026	452	02/23/2026	Claims	9	11254	WOODS LOGGING SUPPLY	391.12	Chain, Hook, Lever Binder for Equipment Hauling
							<u>45,317.18</u>	
Fund				Claims	Payroll	Total		
001 General Fund				20,630.08	3,756.18	24,386.26		
002 General Reserve Fund				5,651.39	0.00	5,651.39		
103 Street Fund				896.25	393.53	1,289.78		
307 Capital Improvements Fund				1,316.50	0.00	1,316.50		
401 Airport Fund				7,096.97	156.23	7,253.20		
406 Sewer Fund				3,821.81	188.29	4,010.10		
407 Water Fund				1,143.18	266.77	1,409.95		
				<u>40,556.18</u>	<u>4,761.00</u>	<u>45,317.18</u>		

TREASURER'S REPORT

Signature Page

Town Of Concrete

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02/01/2026 To: 02/28/2026

We the undersigned officers for the Town of Concrete have reviewed the foregoing report and acknowledged that to the best of our knowledge this report is accurate and true:

Signed: _____
City Administrator / Date


Signed: _____ 3/5/26
Finance Director / Date

Vendor Totals

Town Of Concrete

Time: 07:54:06 Date: 03/05/2026

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Account	Vendor	EIN	Receipts	Expenditures	1099	W9	Emp
613	ACKERMANN ELECTRIC COMPANY			407.25	No	No	
1710	ADVANCED GOVERNEMENT SERVICES			10,785.80	No	No	
179	AFLAC-ONLINE PAYMENT			590.82	No	No	
800	AWC EMPLOYEE BENEFIT, C/O VIMLY			20,851.60	No	No	
704	AWC-RISK MANAGEMENT SERVICE			116,938.31	No	No	
676	BIRCH EQUIPMENT	*****		14,128.48	No	Yes	
1201	BOARD OF VOLUNTEER			2,340.00	No	No	
1500	CASCADE SUPPLY	*****		2,511.07	No	Yes	
1634	CODE PUBLISHING COMPANY,	*****		738.48	No	Yes	
1263	COGGINS, TERRY			130.00	No	No	
1230	COLUMBIA BANK, UMPQUA			1,521.95	No	No	
1700	CONCRETE FIREFIGHTERS			500.50	No	No	
1180	CONCRETE FOOD BANK			1,275.00	No	No	
1502	CONCRETE HIGH SCHOOL			200.00	No	No	
1566	CONCRETE YOUTH SPORTS			2,500.00	No	No	
1427	CRICCHIO, KEVIN	*****		3,825.00	Yes	No	
1920	CUPPLES, KEVIN	*****		773.92	Yes	Yes	
1267	EMPLOYMENT SECURITY, PFML			550.49	No	No	
1579	EMPLOYMENT SECURITY, WA CARES			395.66	No	No	
1443	ERA, ENVIRONMENTAL RESOURCE AS			788.78	No	No	
1508	ESO SOLUTIONS, INC	*****		3,649.12	Yes	No	
1694	EUROFINS ENVIRONMENTAL TESTING			26.00	No	No	
1712	EXACT SCIENTIFIC SERVICES INC			86.00	No	No	
1534	FICHTER, GIBSON			130.00	No	No	
1461	FOSTER, ROBERT			130.00	No	No	
2570	GEOENGINEERS INC			17,578.35	No	No	
1375	GRAVITY PAYMENTS			1,531.73	No	No	
2550	GRAY & OSBORNE, INC	*****		20,724.34	Yes	Yes	
1243	HEARTLAND			775.92	No	No	
2728	HO STAFFORD TRUCKING &	*****		521.28	Yes	Yes	
4308	HONEY BUCKET	*****		472.00	No	Yes	
2985	INTERNAL REVENUE SERVICE			15,874.06	No	No	
1531	KELLEY CREATE, CO	*****		2,134.64	Yes	Yes	
1664	LENZ EXCAVATION AND LOGGING	*****		7,710.60	Yes	Yes	
1420	MORTENSON SIGNS			1,991.92	No	No	
1495	MULTIFORCE SYSTEMS	*****		5,701.50	No	No	
7750	NAPA AUTO PARTS	*****		274.99	No	No	
4300	NORTHWEST CLEAN AIR AGENCY			445.50	No	No	
4590	NORTHWEST PROPANE	*****		6,415.96	No	Yes	
4635	OFFICE DEPOT	*****		30.56	No	No	
1672	OGDEN MURPHY WALLACE	*****		4,604.60	Yes	Yes	
5400	PUGET SOUND ENERGY	*****		13,136.47	No	No	
1459	RING PLAN			600.00	No	No	
1346	SAVI BANK			40.00	No	No	

Vendor Totals

Town Of Concrete

Time: 07:54:06 Date: 03/05/2026

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Account	Vendor	EIN	Receipts	Expenditures	1099	W9	Emp
6230	SKAGIT 911			1,366.32	No	No	
6250	SKAGIT CO AUDITOR			773.43	No	No	
6300	SKAGIT CO DEPT OF EMERG			962.10	No	No	
1164	SKAGIT CO PUBLIC HEALTH, ATTN:			2,870.56	No	No	
2425	SKAGIT CO REGIONAL FIRE			1,163.50	No	No	
6801	SKAGIT CO SHERIFF			3,600.17	No	No	
6900	SKAGIT CO TREASURER			61.80	No	No	
6400	SKAGIT COUNCIL OF GOVERNMENTS,			1,412.14	No	No	
6995	SKAGIT PUBLISHING	*****		796.24	Yes	Yes	
1585	SMITH, FLOYD			130.00	No	No	
624	SPRINGBROOK HOLDING CO LLC	*****		14,890.04	Yes	Yes	
1489	STUDIOHATCH	*****		108.60	Yes	Yes	
685	TAURUS CONSTRUCTION	*****		1,540.00	Yes	No	
1589	TIERRA RIGHT OF WAY SERVICES	*****		1,316.50	No	Yes	
1620	TIGER TECHNOLOGIES			215.40	No	No	
1821	TOWN OF CONCRETE			1,324.64	No	No	
7520	TOWN OF DARRINGTON	*****		6,615.47	No	No	
1829	TOWN OF LA CONNER			2,483.16	No	No	
7700	US POSTMASTER			903.84	No	No	
828	UTILITIES UNDERGROUND LOCATION			1.35	No	No	
7757	VAC-TANK	*****		2,983.52	No	No	
195	VERIZON WIRELESS - BELLEVUE			389.85	No	No	
7895	VFIS			820.48	No	No	
8325	WA STATE DEPT OF HEALTH			1,206.00	No	No	
548	WA STATE DEPT OF RETIREMENT			6,729.76	No	No	
1965	WA STATE DEPT OF REVENUE			9.20	No	No	
5750	WA STATE DEPT OF REVENUE			2,104.93	No	No	
1310	WA STATE, SUPPORT REGISTRY			388.00	No	No	
1079	WATER & WASTEWATER SERVICES	*****		23,880.86	No	Yes	
1641	WAVEDIVISION DBA ASTOUND			150.23	No	No	
8456	WELLS FARGO BUSINESS DIR			67.87	No	No	
9110	WOODS LOGGING SUPPLY	*****		760.17	No	No	
6925	WORLD KINECT ENERGY SERVICES	*****		843.27	No	Yes	
1395	ZIPLY FIBER			1,073.85	No	No	

370,281.90

Acct #	Owner or Renter	Balance as of 02/04/2026	Balance as of 03/04/2026	Account Currently Delinquent	Last Payment Received Date	Amount of Last Payment Received	Account Status
371	Owner - Bauer	\$150.47	\$154.23	NO	02/06/2024	\$200.00	Water Shut off 2/21/24 Due to extreme leak detected
282	Owner - Mckiernan	\$1,762.15	\$1,920.39	No	11/19/2024	\$18,572.97	Paid in full by law firm including all legal fees.
271	Owner - Lovelady	\$4,033.77	\$4,248.80	YES	10/13/2023	\$238.16	Sewer Only- Lien filed 8/15/24
88	Owner - Becraft	\$3,549.48	\$2,988.09	YES- PA	09/05/2025	\$300.00	Payment Arrangement set up 6/26/23, defaulted on 9/15/23- Shared line, unable to shut off- <u>new line and meter need to be located and installed by public works</u>
1522	Owner- Hydrant	\$538.71	\$552.18	Hydrant	-	-	Hydrant account- has never made payment
41	Renter	\$2,369.93	\$2,439.05	YES	01/02/2026	\$150.00	Unable to shutoff- shared line- needs new line/meter
308	Owner - PennyMac Loans	\$1,184.41	\$1,328.21	Yes	07/21/2025	\$159.86	Owner has been notified of delinquent balance Water shut off 10/23/2025
437	Owner - Katarzy	\$1,061.41	\$114.19	Yes	08/05/2025	\$389.68	Water shut off 11/25/2025
285	Owner - Wicker	\$345.27	\$305.70	Yes - PA	01/15/2026	\$203.87	Payment arrangement set up 11/25/2025.
443	Owner - Fricks	\$614.97	\$299.84	Yes - PA	01/16/2026	\$78.00	Payment arrangement set up 01/16/2026
233	Owner - Manke	\$492.37	\$206.00	Yes - PA	01/20/2026	\$200.00	Payment arrangement set up 01/20/2026
90	Owner - Ferguson/Laramore	\$472.69	\$206.00	Yes - PA	01/15/2026	\$220.18	Payment arrangement set up 12/22/2025
1188	Owner - Ward	\$443.92	\$307.39	Yes - PA	01/30/2026	\$247.27	Payment arrangement set up 1/20/2026
357	Owner - Tate	\$238.27	\$215.58	Yes - PA	01/09/2026	\$183.92	Payment arrangement set up 10/16/2025

- Bold - Accounts that have not made a payment in over 6 months

2025 Hours - Terry 123, Gibson 92.5, Robert 9,
Andrea 27.25, Heather 29, Floyd 45.5

2026 Overtime Hours

<u>Employee Name</u>	<u>Month</u>	<u># of OT Hours</u>	<u>Taken in Pay or Comp Time</u>	<u>Work Description</u>
Terry Coggins	January	19.5	Pay	Council Mtg., Checking Landslides, Parks Mtg
Gibson Fichter	January	5	Pay	Restrooms
Floyd Smith	January	8	Pay	Superior Building
Heather Parker	January	1	Time	EDC Meeting
Terry Coggins	February	1	Pay	Council Mtg
Gibson Fichter	February	13	Pay	Restrooms, Shop
Heather Parker	February	2	Time	EDC, Council Mtg.
Floyd Smith	February	8	Pay	Council Mtg., Shop
	Budget Hours	Total Used	Remaining	
PW OT Budget	200	54.5	145.5	
Admin OT Budget	105	3	102	
		57.5		

Totals by Employee

<u>Employee Name</u>	<u>Total Hours</u>
Terry Coggins	20.5
Andrea Fichter	0
Gibson Fichter	18
Heather Parker	3
Floyd Smith	16
Robert Foster	0
	57.5

Count of Incident Responses

Days in Core incident onset date/time	Core incident number	U ni t...	Core primary incident type	Personnel full name at time of record	Incidents	
					2026	
2/2/26	C26011718	28 19	Sick case	COGGINS, TERRY 009	1	
2/3/26	C26012036	28 19	Other traumatic injury	ABENDROTH, DYLAN 020	1	
				COGGINS, TERRY 009	1	
				MEACHAM, JAESEN 002	1	
	C26012276	28 11	Vegetation / grass fire	COGGINS, TERRY 009 MEACHAM, JAESEN 002 Stocking, Cordell James Thomas	1 1 1	
2/4/26	C26012522	28 11	Motor vehicle collision	COGGINS, TERRY 009 Stocking, Cordell James Thomas	1 1	
				28 19	Motor vehicle collision	JENKINS, DREW 022 MEACHAM, JAESEN 002 MEAD, MARGO
	C26012530	28 19	Allergic reaction / stings	COGGINS, TERRY 009 JENKINS, DREW 022 MEACHAM, JAESEN 002 MEAD, MARGO Stocking, Cordell James Thomas	1 1 1 1 1	
	2/5/26	C26012912	28 11	Construction waste fire	COGGINS, TERRY 009 MEACHAM, JAESEN 002 RIBERA, PAT 017	1 1 1

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Count of Incident Responses

Days in Core incident onset date/time	Core incident number	U ni t...	Core primary incident type	Personnel full name at time of record	Incidents
					2026
2/5/26	C26012912	2811	Construction waste fire	Stocking, Cordell James Thomas	1
2/6/26	C26013215	2819	Cardiac arrest	ABENDROTH, DYLAN 020	1
				ABENDROTH, STEPHANIE 014	1
2/8/26	C26014019	2819	Well person check	COGGINS, TERRY 009	1
2/14/26	C26015981	2819	Well person check	COGGINS, TERRY 009	1
				RIBERA, BRYAN 016	1
				RIBERA, PAT 017	1
2/18/26	C26017191	2819	Sick case	COGGINS, TERRY 009	1
				MEACHAM, JAESEN 002	1
2/19/26	C26017433	2811	Chimney fire	COGGINS, TERRY 009	1
				MEACHAM, JAESEN 002	1
	C26017737	2819	Cancelled	N/A	1
2/23/26	C26018880	2819	Chest pain (non-trauma)	N/A	1