

# Town of Concrete

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## Historic Preservation and Landmarks Commission

### Agenda

June 26, 2024 at 6 p.m.

#### Members

John Boggs, Chair

[Terms: Chair 2/28/24-2/26/25;  
Commission 3/27/23-3/27/27]

Kylee Moneypenney, Chair Pro-Tem

[Terms: Chair P-T 2/28/24-2/26/25;  
Commission 3/27/23-3/27/27]

Stephanie Semro, Council Member

[Term: Commission 4/10/23-3/27/27]

Gibson Fichter

[Term: Commission 3/27/23-3/27/27]

Position Vacant

#### Staff

Andrea Fichter

Kevin Crecchio

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
  - a. Commissioners and staff
  - b. Recognition of Zoom attendees and Visitors
4. Approval of Minutes: May 22, 2024 (pgs 2-3-4)
5. Old Business
  - a. Code and Bylaws draft revisions update: Still being worked.
  - b. Concrete Historic Resources Inventory update: No update.
  - c. PSE Trail and signage update: Drafts received by PSE, now under review.
  - d. Comprehensive Plan: Lots more questionnaires being developed for Fly-In, Saturday Market customers and vendors, and Cascade Days. John checked with Andrea regarding contract for Comp Plan Update including a new Historic Preservation Element. If the contractor is willing, we should assist them going forward, but we don't need to do it all ourselves.
  - e. Awareness and Ancillary Recognition Programs: What next? Static display for Cascade Days.... What else?
  - f. Status report on Gibson's App under development. Possible funding sources still need to be explored.
6. New Business
  - a. Assign "someone" to work static display for Cascade Days. Perhaps set aside another smaller group to brainstorm that. Specifically, who and when?
  - b. Discuss "specifics" tasked last month. What else should we be working on?
7. Other Business
  - a. Recruitment.
8. Announcements:
  - a. Workshop with the Town Council: July 29<sup>th</sup>, 6pm at the Town Hall.
9. Adjournment

Town of Concrete Town is utilizing Zoom for access to Town Council/Commission meetings. The information below is for the next meeting:

Join Zoom Meeting  
<https://zoom.us/j/3723563720>

Meeting ID: 372 356 3720  
One tap mobile  
+12532158782,3723563720# US (Tacoma)  
+13462487799,3723563720# US (Houston)

Dial by your location  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 669 900 6833 US (San Jose)  
+1 312 626 6799 US (Chicago)  
+1 929 205 6099 US (New York)  
+1 301 715 8592 US (Washington DC)

Meeting ID: 372 356 3720  
Find your local number:  
<https://zoom.us/j/3723563720>

**Town of Concrete**  
**Historic Preservation & Landmarks Commission**  
**May 22, 2024**

**6:00 p.m.** Chair John Boggs called the meeting to order and led the gallery in the Pledge of Allegiance.

**Commissioners Present:** Kylee Money Penny, Gibson Fichter, Stephanie Semro, and John Boggs.

**Additional Council Members/Staff Present:** None

**Audience Members Signed In/Present/Zoom:** None.

**Approval of Minutes:** Kylee made the motion to approve the minutes of the March 27<sup>th</sup> meeting, seconded by Gibson, motion passed.

**Old Business:**

- a. Code and Bylaws draft revisions update: Michelle at DAHP has reviewed our proposed Code and Bylaw revisions and provided comments. Those suggestions are waiting to be addressed.
- b. Concrete Historic Resources Inventory update: No update. We have the data, we just need to figure out a better format to make it more user-friendly.
- c. PSE Trail and signage update: No update.
- d. Comprehensive Plan/EDP:
  - (1) Still need to prepare input for the Economic Development Plan.
  - (2) Next meeting we need to prepare draft for Historic Preservation Element.
  - (3) Draft submitted to Planning Commission of Concrete History for Comp Plan. No comments were received by the Upper Skagit Tribe prior to the suspense date to the contractor, Beckwith Consulting.
  - (4) It appears the current contract to update the Comp Plan has been construed to be much more than anticipated. If we provide what we want, Beckwith Consulting will prepare the entire Historic Preservation Element, along with design guidelines and recommendations for districts.
- e. Discussed the need for ideas and inputs as requested by EDC. Again, the contractor is willing to address this, if given our specifics.
- f. Awareness and Ancillary Recognition Programs:
  - (1) Still need to provide the details for this part (Section 3) of the Bylaws. Consensus was to provide a multi-tier recognition program for historic properties. This will permit some recognition of properties that are not able to meet the threshold required to formally be on the Register.
  - (2) The booklet "115 Years and Counting..." was prepared to support Concrete's 115<sup>th</sup> Birthday. This will be made available on the Museum's website [[www.concreteheritagemuseum.org](http://www.concreteheritagemuseum.org)]. After that's complete, we can ask Andrea to include a link to it from our Concrete HPLC page. Suggested we break down some short snippets of info from the booklet and ask Val to slide them in as the fillers she shows before movies start.
  - (3) Since we had a consensus for having some sort of static display during Cascade Days, we need someone to volunteer to make it happen.

**New Business:**

Homework: Review HPLC goals and start preparing for workshop with Town Council, July 29<sup>th</sup>.

**Other Business:** None.

**Announcements:**

- a. Workshop with the Town Council: July 29<sup>th</sup>, 6pm at the Town Hall.

**Upcoming:** The next regular meeting scheduled will be June 26<sup>nd</sup> at 6pm.

**Adjournment:** Motion was made by Stephanie to adjourn at 7:28pm, seconded by Kylee. Motion passed.

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John Boggs, Chair

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Kylee Money Penny, Pro-Tem